

Vestry Minutes

November 17, 2011

The meeting was opened with prayer by Fr. Paul at 6:30 p.m.

Present: Fr. Paul, Rich Page, Dean Logemann, Linda Council, Allan Creely, Emily Gustafson, Lee Kulbitski, Joe McCulley, Steve Merrill, Marilyn Wright, and Diane Dennison

Absent: Yvonne Franklyn, Ken Sagendorf

REPORTS:

Fr. Paul: The minutes of the October 20, 2011 Vestry meeting were approved as written.

Finance: The financial state of the church remains positive with income approximately \$10k ahead of estimates. YTD expenses are under spent by \$26.9k. The financial report is attached as Exhibit A. It was noted that the term "overspent" as shown under Outreach on this report should only be used when things are really out of kilter.

Ministry Teams Reports:

Gathering: The team is talking about doing another church night sing-a-long after the first of the year.

Connecting: The team met to plan the 12/4 reception for Fr. Paul and Nancy and the 12/10 white elephant dessert party. All four ministry teams will play a part in the 12/4 reception.

Sending: Joe reported that they met on 11/13 and will lead the adult forum on 1/22/12 on what it means to be a sending church.

Nurturing: Emily reported that a meeting had been scheduled for 11/27.

Columbarium: Allan reported that there will be a meeting to review the current procedures and pricing. He has 3 people who have committed to meeting and hopes to have at least 5. Joe Hattick is going to arrange to have 3 or 4 boys help when digging is needed.

It was noted that all ministry teams will be encouraged to give the minutes or a report to the Vestry prior to the scheduled Vestry meetings in the future.

Other Business:

Long Range Property Plan: Dean reported that funds will be assigned as Designated Funds which carry over from year to year. **Motion by Junior Warden:** The Vestry should endorse the Long Range Property Plan as proposed at the last Vestry meeting as the framework for budget planning and execution. **Motion was seconded and passed unanimously.** The Junior Warden will develop 1 or 2 pages to go into the Annual Report to advise the congregation of this plan. He also reported that a motor on one of the roof top units was replaced which cost approximately \$1.5k.

Interim Rector: The Senior Warden reported that the letter of agreement had been signed and sent to the Bishop for signature. Fr. Parker will be in the pulpit on 1/8/12 with a reception for him during adult forum that day. He may also lead the adult forum on 1/15/12 and possibly others. The announcement of the interim is in the December newsletter. The wardens will develop a list of items needed to furnish the rectory for Fr. Paul.

Every Member Canvass Report: Fr. Paul reported that as of the this meeting we have 169 pledges totaling \$452,725 which is behind last year, but the canvas is not over yet. A follow-up letter will be sent to those who have pledged in the past but have not submitted one for 2012. Last year's canvas yielded 210 pledges for a total of \$526k.

New Business:

Vestry Nominating Committee: The Vestry members going off (Marilyn Wright, Yvonne Frankyn and Joe McCauley) are to submit nominations to the Senior Warden. A total of 5 or 6 candidates are needed. Last year's candidates who were not elected will also be asked of their interest to run again. Candidates are to be announced by the second week in December.

Building Use Policy: Fr. Paul shared the Building Use Policy and Agreement that was adopted by the Vestry in 2002 and is attached as Exhibit. Vestry members were asked to review the current policy which will be discussed as old business in the December meeting. The current policy has not really been used and the interim will need to know what our policy is for community use of the property. Policies from other churches will be reviewed to see how they are handling this issue. Fr. Paul has been handling all of the duties in the past and advised we need to be prepared and staffed accordingly. The current fees for weddings is \$225 for members/\$350 for non-members. He does not allow receptions. For funerals there is no fee. He reported that the Community Bible Study has met at St. Michael's since 1996 on Wednesdays and they use the whole building. At the end of the school year they give the church a check in the \$800 to \$1k range. For use of the building by our members the young adult Bible study meets downstairs in the evening, as does the choir, leaving the front doors of the church unlocked.

Surplus Funds: **Motion by Junior Warden:** The Vestry allocates to Outreach \$3,000 from surplus funds from the 2011 budget for expenditure this year. **Motion was seconded and passed unanimously.**

Fr. Paul commented to the Vestry that it has been a pleasure working with the Vestry, present and past and that the spirit of God is with St. Michael's. The "canon of common sense" has always prevailed here in the caring and deliberate ways everyone works together in the spirit of cooperation. The Vestry agreed that all of this was done because of the trust that everyone has had in Fr. Paul.

Meeting adjourned at 7:58 p.m.

Diane Dennison
Clerk of the Vestry

Next Meeting: December 15, 2011 at 6:30 p.m.